

TIFFANY YEE

OBJECTIVE

As an organized individual who works well with others, I am looking to progressively improve my skills sets in a challenging, creative, and strong environment.

CONTACT

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EDUCATION

Le Cordon Bleu Boston

Culinary Arts
Certificate - 2013

Cambridge, MA

University of Massachusetts Dartmouth

Graphic Design, Digital Media
Dual Major BFA - 2010

North Dartmouth, MA

CERTIFICATION

National Environmental Health Association

February 2013

TECHNICAL SKILLS

Adobe Photoshop
Adobe Illustrator
Adobe InDesign
Adobe Dreamweaver

HTML
CSS
Flite Console
Final Cut Pro

Microsoft Office
Mac OS
Microsoft Windows
Adobe Acrobat Pro

WORK EXPERIENCE

Sportello

Line Cook
Apr. 2013 - Present

- Prepared the kitchen for service, and worked the line.
- Assisted the head chefs and servers on day-to-day projects.

Monster.com

UX Designer
Mar. 2013 - Aug. 2013

- Responsible for redesigning and reorganizing webpages.
- Provided clear specifications of websites for the development team.

SpineFrontier, Inc.

Lead Web Designer
May 2011 - Mar. 2013

- Maintained the functionality of the company's and client's website.
- Created and organized corporate print and media graphics.
- Provide critical thinking on the organization of events.

Blue Cross Blue Shield

Contract Graphic Designer
Sept. 2010 - Dec. 2010

- Responsible for the design and print production of the 2009 Community Impact Report.
- Worked with project managers to updated letters, fact sheets, and brochures.

Neoscape, Inc.

Contract Graphic Designer
Aug. 2010

- Designed a clean minimalist website for Dyal Compass.
- Created eye-catching icons for the iPad.
- Assisted the senior graphic designers on day-to-day project

Federal Reserve Bank of Boston

Graphic Design Intern
Jun. 2009 - Aug. 2009

- Assisted with the 2009 Federal Reserve Editors and Designers Conference.
- Created the 2009 Federal Reserve Editor and Designer Conference website.
- Responsible for the layout and print production of the bank's bi-monthly magazine.

Photographic Center

Graphic Designer
Sept. 2006 - May. 2010

- Scanned and edited camera film photography to digital copies.
- Created posters and flyer for events at the Library.
- Worked with clients to represent their ideas on printed materials.

VOLUNTEER

Le Cordon Bleu Boston

Master Chef Cooking Classes
Mar. 2013

- Assisted the Chef instructor with preparation before the class.
- Communicated and assisted students in the class.
- Responsible for cleaning dirty materials and providing clean items for guest.

NAAAP Boston

27th Annual Oak Street Fair
Sept. 2012

- Assisted the Boston Chinatown Neighborhood Center for their annual fair.
- Responsible for producing and serving mass quantities of cotton candy to children.

NAAAP Boston

New England Center for Homeless Veterans
Jun. 2012

- Prepared materials and food the night before for mass consumption.
- Cooked and served food to the shelter.